



WORD PROCESSING GENERAL LEARNING QQI LEVEL 4

COURSE DESCRIPTION

This part-time course is suitable for people who want to start developing the knowledge and competence in word processing in order to progress to employment or further training.

REQUIREMENTS

An interest in improving your computer skills and a computer to practice on outside of class.

MODULE:

QQI Level 4 module: Communications

MAJOR AWARD:

QQI General Learning Level 4 Accreditation: QQI

COST: €10 (non-refundable)

ENTRY REQUIREMENTS

Assessment
Interview

Please contact the Centre for the next assessment and interview date

